



EXPECTATIONS FOR THE MEMBERS OF THE BOARD OF DIRECTORS

I. General

1. Support the Organization's mission, purposes, goals, policies, and programs while knowing its strengths and needs.
2. Suggest possible nominees to the Board who are individuals of achievement and who can make significant contributions to the work of the Board and the progress of the Organization.
3. Complete tasks as assigned and accepted and regularly communicate about status of assigned tasks.
4. Serve actively on committees of the Board.
5. Proactively seek ways to help the Board accomplish its mission, goals, and tasks.
6. Publicly promote the Organization in order to recruit chorus and audience members and sources of funding.

II. Meetings

1. Prepare for and participate in the Organization's scheduled Board and committee meetings.
2. Ask timely and substantive questions at Board and committee meetings consistent with personal conscience, convictions, and ethics, while supporting the majority decision on issues decided by the Board.
3. Maintain confidentiality of sensitive information obtained through Board membership, and speak for the Board or the Organization only when authorized to do so.
4. Suggest agenda items for Board and committee meetings to ensure that significant matters are addressed.
5. Act professionally and minimize unnecessary conflict.
6. Attend substantially all meetings of the Board and notify Secretary of scheduling conflicts. Identify voting proxy to Secretary by e-mail.

III. Avoiding Conflicts of Interest

1. Serve the Organization as a whole rather than only representing any special interest group or constituency.
2. Avoid even the appearance of a conflict of interest that might compromise the Board of the Organization, and disclose any possible conflicts to the Board in a timely fashion. Complete the annual disclosure form.
3. Never accept or offer any favors or gifts from or to anyone who does business with the Organization.

IV. Fiduciary Responsibility

1. Exercise prudence and sound fiscal practices in the control and transfer of Organization funds.
2. Faithfully read and understand the Organization's financial statements and otherwise help the Board fulfill its fiduciary responsibilities.

V. Fund Raising

1. Be a dues-paying member of the Voices of Omaha, Inc.
2. Assist the Organization with development of and implementation of fund development strategies and activities.
3. Make the Organization one of your giving and serving priorities.
4. Give to the Organization as personal means allow, in personal, financial, or other terms.

VI. Chorus Obligations

1. Serve as a welcoming presence at all rehearsals and performances.
2. Be knowledgeable about the operations of the Organization in order to answer questions.
3. Assist with registration process as assigned.
4. Be available to assist with rehearsal/performance operations.

Adopted by the Voices of Omaha Board of Directors: March 7, 2015